

## PRINCIPLES OF PERSONAL DATA PROCESSING

1. The Employers' personal data processed by the Contractor pursuant to provisions of law, in particular the Regulation of the European Parliament and of the Council (EU) 2016/679 of April 27, 2016 on the protection of natural persons in connection with the processing of personal data and free flow of such data and repealing the Directive 95/46/CE (hereinafter referred to as the CDPR) in order to:
  - a) take measures at the request of a subject before the conclusion of an Agreement (pursuant to art. 6 para 1 (b) of CDPR);
  - b) fulfilment of an Order (pursuant to art. 6 para. 1 (b) of CDPR);
  - c) fulfilment of legal obligations of the Contractor related to tax and accounting laws (pursuant to art. 6 para. 1 (c) of CDPR);
  - d) marketing of own products and services (pursuant to art. 6 para. 1 (f) of CDPR);
  - e) claiming damages or securing them (pursuant to art. 6 para. 1 (f) of CDPR);
2. Personal data of the Employer's representatives are processed by the Contractor in accordance with the CDPR in order to:
  - a) establish trade relations - Order of the Employer represented by such person (pursuant to art. 6 para. 1 (b) of CDPR);
  - b) claiming damages or securing them (pursuant to art. 6 para. 1 (f) of CDPR);
3. Personal data being processed will be retained for the term of the Order, and after its expiration for a period necessary for: after-sales service (e.g. complaint handling); claiming damages or securing them; fulfilling the Contractor's legal obligations.
4. Personal data processed for the purpose of marketing of own products and services based on the legitimate interest, shall be processed until the time of raising objection.
5. A subject is entitled to access the content of his/her data and to correct, delete, limit the processing, transfer data, raise the objection against processing of data based on legitimate interest of the Administrator or against processing for the purpose of direct marketing. The subject has right to lodge a complaint with the supervisory body when he/she finds the processing of his/her personal data violates the provisions of the CDPR.
6. Providing personal data is voluntary, however failing to provide personal data will prevent the conclusion of the Order and its fulfilment.
7. The Contractor does not process the personal data in a way that would entail only automated decisions regarding the subject.
8. Personal data may be transferred to third party data processing entity, i.e. in particular an entity in charge of accounting matters, debt collectors, carriers.
9. Personal data will not be transferred to third country/international organisation.